REQUEST FOR QUOTATION NO. RFQ26/03400:

Procurement of IT and Digital Equipment for Schools

SECTION 1: REQUEST FOR QUOTATION (RFQ)

United Nations Development Programme, through its Advancing Quality Education and Lifelong Opportunities for All project, kindly requests your quotation for the delivery of IT and digital equipment for the UNDP Common Office Space, as detailed in line items section of this **Request for Quotation no. RFQ26/03400 "Procurement of IT and Digital Equipment for Schools".**

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

Annex 4: Technical Compliance Table

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum ERP supplier portal following the link: http://supplier.quantum.partneragencies.org using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-01155** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoYCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. The system will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until the last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.

UNDP Moldova

SECTION 2: GENERAL INSTRUCTIONS

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ. UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.
Deadline for the Submission of Quotation	Deadline is indicated in the online portal. If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.
Method of Submission	Quotations must be submitted as follows: NextGenERP supplier portal following this link: https://supplier.quantum.partneragencies.org/ using the profile you may have in the portal. Follow the instructions in the user guide to search for the tender using Negotiation ID.In case you have never registered before, follow this link to register a profile: https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoYCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D Do not create a new profile if you already have one. Use the forgotten password feature in caseyou do not remember the password or the username from previous registration. ▪ File Format: All attachments must be in PDF format unless otherwise instructed by UNDP. ▪ File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitated review. ▪ All files must be free of viruses and not corrupted.
Cost of preparation of quotation	UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Codeof Conduct, Fraud, Corruption,	All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes **principles on labour, human rights, environment and ethical conduct** may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at https://popp.undp.org/document/anti-fraud-policy

Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
Currency of Quotation	Quotations shall be quoted in the currency indicated in the portal. **MDL (Moldovan Leu) for local suppliers** and **USD (US Dollars) for international suppliers.** For evaluation purposes, bids submitted in any other currencies shall be recalculated at UN Operational Rate of Exchange on the submission deadline: https//treasury.un.org/operationalrates/OperationalRates.php UNDP shall not be kept liable for any fluctuations of the exchange market during contract implementation, the Contractor being legally responsible to register any loss/gain of currency exchange resulting from payments against the Contract in accordance with the national legislation.
Joint Venture, Consortium or Association	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.

Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Alternative Quotes	If alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote" directly in the portal and in any supporting document as relevant.
Contact Person for correspondence, notifications and clarifications	Must be submitted directly in the portal using the messaging functionality. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Publication of Contract Award	UNDP will publish the contract awards on the websites of the COand the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org. The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

SECTION 2: SPECIAL INSTRUCTIONS

General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section Applicable GTC: ☒ General Terms and Conditions / Special Conditions for Contract. Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy
Special Conditions of Contract	☒ Cancellation of PO/Contract if the delivery/completion is delayed by [indicate number of days] ☒ **Liquidates damages** shall be imposed as follows: 2.5% of contract value per day of delay, up to a maximum of 10% of contract value, after which UNDP may terminate the contract.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section. All prices must: ☒ be exclusive of VAT and other applicable indirect taxes
Eligibility	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP. It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.
Language of quotation	☒ English or Romanian Including documentation such as catalogues; instructions and operating manuals (in English and/or Romanian).
Quotation validity period	Quotations shall remain valid for **90 (ninety)** days from the deadline for the Submission of Quotation.
Partial Quotes	☒ Not permitted
Alternative Quotes	☒ Not permitted
Payment Terms	☒ 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.

Conditions for Release of Payment	☒ Passing Inspection ☒ Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements
Clarifications	Bidders must send their inquiries and requests for clarifications using the messaging functionality in the portal. PLEASE PAY ATTENTION: QUOTES SHALL NOT BE SUBMITTED TO ANY EMAIL ADDRESS BUT ONLY THROUGH THE PORTAL. Requests for clarification from bidders will not be accepted any later than **3 (three) days** before the submission deadline. Responses to request for clarification will be communicated directly in the portal.
Documents to be submitted	☒ Annex 2: Quotation Submission Form duly completed and signed ☒ Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 ☒ Annex 4: Technical Compliance Table duly completed and signed, specifying the technical characteristics of each proposed item. ☒ Company Profile, including detailed portfolio/previous corporate experience in similar fields related to the assignment: supply of IT & digital equipment for education institutions ☒ Copy of registration documents (only in Romanian or English language; in case of documents issued in a different language, please provide their translation) ☒ List of completed and/or ongoing contracts for the manufacture and supply of similar goods/ equipment within the past three (3) years including the following information: • Name of previous contracts • Client & Reference Contact • Details including e-mail • Contract Value (indicate if the amounts includes or not VAT) • Types of equipment supplied *Copies of relevant contracts provided might be requested during the evaluation process.* ☒ Delivery schedule, including delivery time and production, import time ☒ Statement of warranty as per schedule of requirements ☒ Statement of availability of an after sales services center (including name and address) located within the Republic of Moldova ☒ Certificates of quality and/or origin (ISO and others as applicable) for the items, materials and mechanisms offered (where applicable) ☒ Environmental Compliance Certificates, Accreditations, Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Materials/Products being supplied (if any) ☒ Statement of satisfactory Performance (Certificates) from the top three clients in terms of Contract value the field of supply of electronic equipment, audio, photo, video equipment, interactive educational equipment. ☒ A written statement certifying that the bidder or any of its personnel have no personal, professional, or financial conflict of interest under the envisaged contract. NOTE: Incomplete applications may NOT be evaluated.
Evaluation method	☒ The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer

Evaluation criteria	☒ Full compliance with all requirements as specified in Annex 1 ☒ Full acceptance of the General Conditions of Contract ☒ Minimum 3 (three) years of experience in manufacturing and delivery of IT and digital equipment ☒ Maximum delivery period as per Annex 1 (30 calendar days after contract signature) ☒ Warranty for a minimum period of 24 months on parts (incl. mechanisms) ☒ Availability of certificates of quality and origin for the offered materials and products ☒ After-sale services Requirements: Local Repair Centre
Type of Contract to be awarded	☒ Contract Face Sheet (Goods and-or Services)
Expected date for contract award.	**01 December 2026**
Responsible use of Artificial Intelligence (AI) in bid/proposal preparation	The use of AI tools, including generative AI, for drafting, editing, translation, research support, or formatting of proposals is permitted unless otherwise specified in the solicitation document. However: • The bidder remains solely responsible for the accuracy, completeness, legality, and originality of all submitted materials. • Technical and intellectual components of the proposal, including the Approach and Methodology, technical solutions, implementation strategy, staffing approach, and similar narrative components, must reflect the bidder's own professional expertise and genuine technical understanding. • AI-generated content must be subject to appropriate human review, validation, and oversight prior to submission. • The bidder shall not submit fabricated references, fictitious experience, manipulated evidence, plagiarized material, or inaccurate information generated through AI tools. • Confidential, personal, or non-public UNDP information shall not be uploaded into public AI platforms without proper authorization and safeguards. • UNDP may request clarification regarding the bidder's use of AI tools during the procurement process.
Responsible use of Artificial Intelligence (AI) in contract implementation	Where AI tools are used in the performance of the contract or development of deliverables, the contractor shall ensure that: • AI use is appropriate, proportionate, and subject to effective human oversight and professional judgment. • Deliverables are accurate, reliable, explainable, non-discriminatory, and fit for purpose. • No confidential, personal, sensitive, or proprietary information related to UNDP, beneficiaries, partners, or third parties is disclosed to unauthorized AI platforms or systems. • AI-generated outputs are reviewed, verified, and validated by qualified personnel before submission to UNDP. • The use of AI does not infringe intellectual property, copyright, privacy, or data protection obligations. • The contractor remains fully liable and accountable for all deliverables and outcomes, regardless of AI involvement. • UNDP reserves the right to request disclosure of material AI use in the preparation of

	deliverables and to require revision or replacement of outputs where AI use creates quality, ethical, legal, security, or confidentiality concerns.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity	Distribution per location
1.1	**All-in-One 27''** CPU: Similar to Core (i/Ultra) 5/Ryzen 5; Performance-core Base Frequency: 2.0 GHz.; Launch Date Q4 2024 or newer RAM: 16 GB Storage: 512 GB SSD NVMe Graphics: Integrated Display: 27'' 1920 × 1080 Web Camera FHD: Integrated Wireless conn.: Wi-Fi (802.11ax), Bluetooth Ports: 1x USB-C; 1x USB-A (USB 5Gbps) 2x USB-A 1x Headphone / microphone combo jack (3.5mm); 1x HDMI out 1x Ethernet OS/Software: Microsoft Windows 11 Pro 64-bit English; MS Office Home & Business (English) - licenses transferable Warranty: 24 months	unit	27	1. Falesti, Theoretical Lyceum Ion Creanga – 11 units 2. Balti, Theoretical Lyceum Mihai Eminescu – 2 units 3. Balti, Theoretical Lyceum Lucian Blaga – 1 unit 4. Balti, Theoretical Lyceum Vasile Alecsandri – 2 units 5. Chisinau, Theoretical Lyceum Mihai Eminescu – 3 units 6. Chisinau, Theoretical Lyceum Ion Creanga – 1 unit 7. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 unit 8. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 3 units 9. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 unit 10. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 unit 11. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 unit
1.2	**Accessories for item 1.1** • Wireless Keyboard & Mouse • Wired headphones with microphone (3.5 mm. combo jack or USB-A/C) • USB Type-A or Type-C conn. Hub (3xUSB-A) • Surge Protector 5 sockets (Schuko)/3-5m	set	27	1. Falesti, Theoretical Lyceum Ion Creanga – 11 sets 2. Balti, Theoretical Lyceum Mihai Eminescu – 2 sets 3. Balti, Theoretical Lyceum Lucian Blaga – 1 set 4. Balti, Theoretical Lyceum Vasile Alecsandri – 2 sets 5. Chisinau, Theoretical Lyceum Mihai Eminescu – 3 sets 6. Chisinau, Theoretical Lyceum Ion Creanga – 1 set 7. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 set 8. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 3 sets

				9. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 set 10. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 set 11. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani - 1 set
1.3	**MFP** Functions: print / scan / copy Format: A4 Printing technology: Monochrome laser Print/Copy Speed: 29 ppm Print/Copy/Scan Specifications: Resolution: 600 x 600 dpi; Duplex Printing: yes Scan Type: Flatbed, ADF Paper feed: Tray: 250 sheets Connectivity: Wi-Fi; USB; Ethernet Included consumables: 1x Toner Cartridge included in printer; 1x extra Toner Cartridge 1700-2000 pages (printer compatible). Warranty: 24 months	unit	17	1. Falesti, Theoretical Lyceum Ion Creanga – 5 units 2. Balti, Theoretical Lyceum Mihai Eminescu – 2 units 3. Balti, Theoretical Lyceum Lucian Blaga – 1 unit 4. Balti, Theoretical Lyceum Vasile Alecsandri – 2 units 5. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 unit 6. Chisinau, Theoretical Lyceum Ion Creanga – 1 unit 7. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 unit 8. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 unit 9. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 unit 10. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 unit 11. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani - 1 unit
1.4	**Action Camera** Similar to DJI Action 6 Standard Combo A charging cable should be included Warranty: 24 months	unit	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 units 2. Balti, Theoretical Lyceum Lucian Blaga – 1 unit 3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 unit 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 unit 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 unit 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 unit 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 unit 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 unit

				9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 unit 10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 unit
1.5	**Compatible Accessories for item 1.4** Similar to DJI Mic Mini 2 Transmitter MicroSD Card =>128 GB Card Reader similar to Transcend TS-RDF5K	set	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 sets 2. Balti, Theoretical Lyceum Lucian Blaga – 1 set 3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 set 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 set 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 set 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 set 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 set 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 set 9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 set 10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 set
1.6	**Compatible Monopod for item 1.4** Height adjustment: yes Maximum height 160-180 mm Standing on the floor: yes Must include a compatible mount for action camera (item 1.4)	piece	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 pcs 2. Balti, Theoretical Lyceum Lucian Blaga – 1 piece 3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 piece 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 piece 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 piece 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 piece 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 piece 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 piece 9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 piece

				10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 piece
1.7	**Backpack for items 1.4 – 1.6** Similar to Lowepro Flipside 200 AW II Possibility to attach the Monopod (position 1.6) from the outside	piece	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 pcs 2. Balti, Theoretical Lyceum Lucian Blaga – 1 piece 3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 piece 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 piece 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 piece 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 piece 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 piece 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 piece 9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 piece 10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 piece
1.8	**Interactive touch display** Screen size: 75'' Native Resolution: 3840x2160 @ 60 Hz Brightness: 400 cd/m. Static contrast: 4000:1Response Time: 8 ms Viewing Angle: 178°Touch points: Up to 40 Points Operation System: Android 13 Memory: 8 GB Built-in Storage: 128 GB Ports: 2x HDMI (3840x2160), 1x DisplayPort (3840x2160), 2x USB-C, 3x USB-A (5Gbps), 1xRJ-45 Wireless conn.: Wi-Fi (802.11 AX), Bluetooth VESA mounting: yes (compatible with position 1.9) Warranty: 24 months Accessories: Surge Protector 5 sockets/3-5m	unit	11	1. Falesti, Theoretical Lyceum Ion Creanga – 11 units
1.9	**Mobile TV Stand for item 1.8** Compatible in weight and size with item 1.8	piece	4	1. Falesti, Theoretical Lyceum Ion Creanga – 4 pcs

1.10	**TV Stand For wall mounting for item 1.8** Compatible in weight and size with item 1.8	piece	7	1. Falesti, Theoretical Lyceum Ion Creanga – 7 pcs
1.11	**TV** Screen size: 65'' Resolution: 3840x2160, 60 Hz Wireless conn.: Wi-Fi, Bluetooth Ports: 2xHDMI 2.1 1xRJ-45 1xUSB Type-A VESA mounting: yes (compatible with position 1.12) Warranty: 24 months Accessories: Surge Protector 5 sockets/3-5m. Cable HDMI to HDMI 4K 3-5 m	unit	1	1. Falesti, Theoretical Lyceum Ion Creanga – 1 unit
1.12	**TV Stand For wall mounting** Compatible in weight and size with position 1.11	piece	1	1. Falesti, Theoretical Lyceum Ion Creanga – 1 piece
1.13	**NOTEBOOK** PCS CPU: Processor similar to Core Ultra 5/Ryzen 5, Launch Date Q1' 2024 or later RAM: 16 GB Storage: 512 GB SSD Graphics: Integrated Display: 14'' FHD with Integrated Web Camera Wireless conn. : Wi-Fi (802.11 AX), Bluetooth Ports: 2x USB Type-A 5Gbps; 1x USB Type-C 1x Headphone / microphone combo jack (3.5mm); 1x HDMI 1x Ethernet (or compatible external adapter) Input Device: Keyboard US English and/or US English/Russian OS/Software: Microsoft Windows 11 Pro 64-bit English; MS Office Home & Business (English) Warranty: 24 months	unit	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 units 2. Balti, Theoretical Lyceum Lucian Blaga – 1 unit 3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 unit 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 unit 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 unit 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 unit 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 unit 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 unit 9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 unit 10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 unit
1.14	**Accessories for item 1.13** PCS Wireless mouse; Wired headphones with microphone (3.5 mm. combo jack or USB-A);	set	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 sets 2. Balti, Theoretical Lyceum Lucian Blaga – 1 set

	Surge Protector 5 sockets/3-5m			3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 set 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 set 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 set 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 set 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 set 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 set 9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 set 10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 set
1.15	**Monitor for item 1.13** PCS Display: 27'' 1920 × 1080 Compatible with item 1.13 (the necessary cable must be included) Warranty: 24 month	unit	11	1. Balti, Theoretical Lyceum Mihai Eminescu – 2 units 2. Balti, Theoretical Lyceum Lucian Blaga – 1 unit 3. Balti, Theoretical Lyceum Vasile Alecsandri – 1 unit 4. Chisinau, Theoretical Lyceum Mihai Eminescu – 1 unit 5. Chisinau, Theoretical Lyceum Ion Creanga – 1 unit 6. Chisinau, Theoretical Lyceum Mihail Kogalniceanu – 1 unit 7. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi – 1 unit 8. Chisinau, Theoretical Lyceum Liviu Deleanu – 1 unit 9. Chisinau, Theoretical Lyceum Onisifor Ghibu – 1 unit 10. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani – 1 unit
Warranty and after-sales requirements:				
Warranty (full) on items and its parts: 24 months				
Brand new replacement if the provided item is damaged during transportation and/or installation (within warranty period)				
Transportation services (delivery, including services of loading, unloading, carrying into classrooms):				To be provided

Installation of items 1.8 and 1.12 equipment:	To be provided

Delivery Requirements

Delivery Requirements	
Delivery date and time	☒ Bidder shall deliver, the goods to the addresses indicated below within 30 calendar days after issuance of the contract, but no later than 31 December 2026.
Delivery Terms (INCOTERMS 2020)	☒ DDP
Customs clearance **(must be linked to INCOTERM)**	Shall be done by: ☒ Supplier/bidder UNDP shall provide a Tax Exemption letter for Customs clearance if necessary.
Exact Address(es) of Delivery Location(s)	1. Falesti, Theoretical Lyceum „Ion Creanga” 89, Stefan cel Mare si Sfant Street 2. Balti, Theoretical Lyceum Mihai Eminescu 81 Ștefan cel Mare Street 3. Balti, Theoretical Lyceum Lucian Blaga 69 Pușkin Street 4. Balti, Theoretical Lyceum Vasile Alecsandri 16A Conev Street 5. Chisinau, Theoretical Lyceum Mihai Eminescu 2 Varșoviei Street 6. Chisinau, Theoretical Lyceum Ion Creanga 8/2 Studenților Street 7. Chisinau, Theoretical Lyceum Mihail Kogalniceanu 3 Miron Costin Street 8. Chisinau, Theoretical Lyceum with an Arts Profile Mihail Berezovschi 15/4 Igor Vieru Street 9. Chisinau, Theoretical Lyceum Liviu Deleanu 5/4 Liviu Deleanu Street 10. Chisinau, Theoretical Lyceum Onisifor Ghibu 63/A Nicolai Costin Street 11. Chisinau, Theoretical Lyceum Principesa Natalia Dadiani 21 Calea Ieșilor Street
Warranty Period	☒ Minimum 24 months The supplier shall cover all equipment items under warranty for a period of minimum 24 months from the date of delivery and goods acceptance. The supplier shall repair or replace any defective equipment item or parts throughout the warranty period and cover any related installation costs. After delivery and acceptance of equipment the Supplier(s) shall provide a warranty certificate issued to the beneficiary institution.
After-sales service and local service support requirements	☒ Brand new replacement (in the shortest period possible) if Purchased Unit is beyond repair (within warranty period)

	The Contractor must provide an after-sales service centre for local repairs for warranty execution services within Republic of Moldova
Payment Terms	100% within 30 days upon UNDP's acceptance of the goods delivered as specified and receipt of invoice
Conditions for Release of Payment	☒ Inspection upon arrival at destination ☒ Installation ☒ Testing ☒ Written Acceptance of Goods based on full compliance with RFQ requirements
All documentations, including catalogues, instructions and operating manuals, shall be in this language	☒ English; ☒ Romanian

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	**RfQ26/03400: Procurement of IT and Digital Equipment for Schools**	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):*	☒ Yes ☐ No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):*	☒ Yes ☐ No
Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)*	☒ Yes ☐ No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy	☒ Yes ☐ No

documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)*	
Is your company a member of the UN Global Compact	☒ Yes ☐ No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.

Previous relevant experience:

Indicate in the table below the information regarding at least 3 (three) previous contracts in the field of supply of IT & digital equipment items for educational institutions within the last 3 (three) years

Name of previous contracts	**Client & Reference Contact Details including e-mail**	**Contract Value** *(please indicate currency)*	**Period of activity** *(month/year)*	**Types of goods supplied and activities undertaken**

Bidder's Declaration

Yes	**No**	
☐	☐	**Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
☐	☐	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
☐	☐	**Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
☐	☐	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct :https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.

Yes	No	
☐	☐	**Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
☐	☐	**Prohibitions, Sanctions:** I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
☐	☐	**Bankruptcy**: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
☐	☐	**Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
☐	☐	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
☐	☐	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	**RfQ26/03400: Procurement of IT and Digital Equipment for Schools**	Date: Click or tap to enter a date.

Bidders must include all costs related to the completion of the assignment in their quotation price. Therefore, the price shall include the costs for:

- **Warranty on all items – 24 months on parts and labour**
- **Transportation services (delivery)**
- **Assembly and installation services**

Currency of the Quotation: MDL for local Suppliers and USD for international Suppliers (VAT exclusive)

INCOTERMS: DDP

Item No	Description *(as per details mentioned in Annex 1: schedule of requirements for the IT/digital equipment)*	UOM	Qty	Latest delivery time	Unit price (VAT 0%), *[please insert currency]*	Total price (VAT 0%) *[please insert currency]*
1.1	**All-in-One 27''**	unit	27	***[Please indicate number of calendar days from contract signature***		
1.2	**Accessories for item 1.1**	set	27			
1.3	**MFP**	unit	17			
1.4	**Action Camera**	unit	11			
1.5	**Compatible Accessories for item 1.4**	set	11			
1.6	**Compatible Monopod for item 1.4**	pcs	11			
1.7	**Backpack for items 1.4 – 1.6**	pcs	11			
1.8	**Interactive touch display**	unit	11			
1.9	**Mobile TV Stand for item 1.8**	pcs	4			
1.10	**TV Stand For wall mounting for item 1.8**	pcs	7			
1.11	**TV**	unit	1			
1.12	**TV Stand For wall mounting**	pcs	1			
1.13	**NOTEBOOK**	unit	11			

1.14	**Accessories for item 1.13**	set	11			
1.15	**Monitor for item 1.13**	unit	11			
					Total Price	
					Transportation Price	
					Installation Price	
					Other Charges (specify)	
					Total Final and All-inclusive Price	

Compliance with Requirements

	You Responses		
	Yes, we will comply	**No, we cannot comply**	**If you cannot comply, pls. indicate counter - offer**
Minimum Technical Specifications *(as per details mentioned in Annex 1: Schedule of Requirements).*	☐	☐	Click or tap here to enter text.
Delivery Term (INCOTERMS): DDP	☐	☐	Click or tap here to enter text.
Delivery Lead Time: *30 calendar days*	☐	☐	Click or tap here to enter text.
Warranty Terms: *minimum 24 months on parts and labor*	☐	☐	Click or tap here to enter text.
After-sale services Requirements: *Local Repair Centre*	☐	☐	Click or tap here to enter text.
Validity of Quotation: *90 calendar days*	☐	☐	Click or tap here to enter text.
Payment terms	☐	☐	Click or tap here to enter text.
All documentations, including catalogues, and other technical characteristics, shall be in these languages EN/RO	☐	☐	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company NameClick or tap here to enter text. Address: Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: _____ _____ Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.